

# Susquehanna Art Museum DŌSHI Gallery for Contemporary Art

## POLICIES & PROCEDURES FOR OFF-SITE EXHIBITING ARTISTS

*The DŌSHI Center for Contemporary Art, founded by Maya Shock in Harrisburg in 1972, was incorporated into the operations of the Susquehanna Art Museum in 1997. In spirit with the mission of the original DŌSHI Center (named for a Japanese word meaning "brotherhood"), the DŌSHI Gallery provides a venue for emerging artists to exhibit their work, explore new ideas, and develop a dialogue with the Museum and the community. The DŌSHI Gallery of the Susquehanna Art Museum focuses upon the works of artists who live in our region. While the DŌSHI Gallery does facilitate sales of artists' work, this is not our main objective.*

**Membership:** Every exhibiting artist is required to be a member of the Museum.

**Insurance:** Works will be insured under our policy for their fair market value from the time they enter the Museum until 5 days after the ending date of the show.

**Sales:** Should the Museum arrange for the sale of any of your exhibited works during the course of your exhibition, and up to six weeks after its closing date, we retain a 40% commission on its sale price.

**Artwork Transportation:** You are responsible for shipping your works to and from our space. The Museum will not be held responsible for works left at the Museum more than 30 days following the closing day of your exhibition.

**Selection of Works:** The Museum reserves the right to reject any or all pieces. The Museum may also deny certain installation requests, or cancel or reschedule a show prior to its opening date.

**Publicity:** Any promotional materials created by the exhibiting artist that reference this exhibition must be approved by the staff of the Susquehanna Art Museum prior to their circulation.

**Exhibition Agreements:** The DŌSHI exhibition agreement is between the exhibiting artist and the Susquehanna Art Museum. Each artist is expected to fulfill his or her own personal commitments to any dealers/galleries or agents.